



United States Department of the Interior
U. S. GEOLOGICAL SURVEY

TEMPORARY RECRUITMENT BULLETIN

Announcement Number	{Office will assign number}	Who May Apply	United States Citizens
Position Title	Assistant / Field	Hiring Agency	INTERIOR, Geological Survey
Open Period	<i>*Application Limit</i>	# of Positions/ Duty Locations	1
Series/Grade		For More Info	Name: Email: Phone#: 1 1 51
Salary	\$	Promotion Potential	Position does not have any further promotion potential; grade level is set at the grade selected.

Duration of Appointment: This is a temporary excepted service position not-to-exceed 1 year but may be extended up to a maximum of 2 years without further competition. Employment may not exceed 180 working days in a service year. All qualified applicants, with or without Federal status may apply and be considered. Appointment to this position, however, will not convey permanent status in the Federal service.

The work of this position will not exceed 1039 hours of work in a service year.

Work Schedule: W -Time

Travel Required: Position does not require overnight travel.

Relocation: Relocation expenses *will not* be paid.

What General Information Do I Need To Know About This Position?

This vacancy is limited to the first applications received, and will close at 11:59 PM *January 1, EST.*

The vacancy closes when the application limit is reached regardless of the closing date specified in this vacancy announcement. Any application received prior to **11:59 PM** EST of the day the application limit is reached will be accepted and considered. You are strongly encouraged to submit all required supporting documents at the time of application should the vacancy close earlier than stated in this announcement due to the applicant limit being reached. Supporting documents will not be accepted once the vacancy announcement closes.

Salary (Hourly): \$15.10 (step 1) - \$19.63 (step 10) **(double check GG scale)**

NOTE: First time hires to the Federal Government are typically hired at the Step 01.

Key Requirements

- Applicants must be U.S. Citizens.
- Suitable for Federal employment, as determined by background investigation.
- A valid state driver's license and safe driving record are required.
- Selectee subject to successful completion of a pre-employment medical exam.
- Housing will not be provided.
- More requirements are listed under Qualifications and Other Information.

Major Duties

As a **Hydrologic Technician** Field Assistant with the U.S. Geological Survey, some of your specific duties will include:

- Cleans and prepares laboratory & field equipment for use in sample collection.
- Collects surface-water, ground-water, and quality-water data from gaging stations, wells, or QW monitoring stations.
- Performs laboratory analysis of water samples to determine specified sediment, chemical, or biological concentrations or physical characteristics.
- Operates a government motor vehicle as an incidental driver.

Physical Demands: May include long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching, or similar activity; or recurring lifting of moderately heavy items weighing less than 23 kilograms (under 50 pounds) such as lifting and carrying stream gauging weights, data collection and monitoring devices, or sample trays.

Work Environment: *{sample language pulled directly from the PD, modify to fit position being filled}*
The work is performed in a laboratory or field environment. Field work occasionally involves moderate or sometimes extreme exposure to the discomforts of rain, cold/hot weather, and rapidly running or icy streams and rivers. Special safety precautions are required in many cases, and the employee may typically wear life jackets, special safety boots, waders, and special handling gear. If selected, you will be required to complete a pre-employment physical.

Are There Any Special Requirements For This Position?

--A background investigation will be required for this position. Continued employment will be subject to

-- Applicants for this position must meet the following requirements: (1) possession of a valid State driver's license, and (2) possess a safe driving record. If selected, you will be required to provide proof of a valid State License and a copy of your driving record.

-- The position requires successful completion of a pre-employment medical examination at Federal expense.

Basis of Rating

Applicants will not be rated or ranked. All applicants that meet the basic eligibility and qualification requirements of the position will be referred to the selecting official in preference eligible order.

Qualifications:

**If qualifying based on college coursework, must have received unofficial transcripts as part of application package.*

GG-3: 3 months field party experience OR 1 year sub-professional experience OR *6 months college study related to field of work.

GG-4: 6 months field party experience OR 2 years sub-professional experience OR *1 year college study related to field of work.

Definitions of Experience:

Field Survey Party – Experience with a field survey party includes activity associated with making and recording geologic, hydrologic, biologic, or topographic field observations; collecting geologic, biological, or water samples for laboratory analysis; applying accepted data collection techniques and methods in the performance of field work in support of scientific investigations; and using a variety of surveying instruments and electronic or mechanical instrumentation in the making and recording of field measurements and observations designed to collect data for physical/ biological science investigations. Only time actually spent in the field can be credited when qualifying individuals under the field party experience option.

Sub-professional Experience – Sub-professional experience is defined as technical work performed in support of field or laboratory investigations relating to the biological sciences, physical sciences, or closely related disciplines which provided basic knowledge or skills in gathering, recording, and assembling scientific or engineering data; using scientific instruments to measure angles, degrees, weights, strengths, intensities, etc.; setting up and operating test apparatus, and manipulating quantitative data. Experience may include assisting professional employees with such duties as calibrating and operating measuring instruments mixing solutions, making chemical analyses, setting up and operating test apparatus, and compiling and processing scientific data. Experience as a laboratory mechanic or in a trade or craft may be credited as experience when the work was performed in close association with physical or biological scientists or other technical personnel and provided a good working knowledge of appropriate scientific principles, methods, and techniques.

Professional Experience – Professional work experience in the physical and biological sciences may be credited in lieu of or in conjunction with sub-professional experience as defined above.

Please note that if qualifying based on education; unofficial transcripts **MUST** be submitted as part of the application in order to receive consideration

Required Documents

If you are claiming veterans' preference you must submit a copy of your DD-214, Certificate of Release or Discharge from Active Duty, by the closing date of this announcement. If you are currently on active military duty, you must provide documentation (e.g., campaign document, award citation, etc.), that verifies entitlement to veterans preference and that your character of military service is honorable. If you are claiming 10-point veterans' preference, in addition to the DD-214, you must submit documentation that supports your claim (e.g., an official statement from the Department of Veterans Affairs or from a branch of the Armed Forces certifying the existence of a service-connected disability; or receipt of a Purple Heart). **If you fail to submit any of the required documentation, you will not be granted veterans preference.** Additional information on veterans' preference can be found in the [VetGuide](#).

--If this position requires specific educational course work to qualify, or if you are qualifying based in whole or part on education, you are required to provide all unofficial transcripts (undergraduate and graduate) course work, which includes semester hours earned and grade received, by the closing date of this announcement or you will be disqualified from further consideration.

-- Cover Letter

-- Resume (You must show how your skills and experiences meet the qualification and requirements listed in the recruitment bulletin to be considered for the position).

--Required documents should be emailed to the point of contact listed above.

Education

If this position requires specific educational course work to qualify, or you are qualifying based in whole or part on education, you are required to provide all unofficial transcripts (undergraduate, graduate, etc.) or list of course work, which includes semester hours earned and grade received, by the closing date of this announcement or you will be disqualified from further consideration. This proof may be faxed or emailed to the point of contact listed in this bulletin. Please ensure that all documentation is legible.

Education completed in colleges or universities outside the United States may be used to meet the above requirements. You must provide acceptable documentation that the foreign education is comparable to that received in an accredited educational institution in the United States. For more information on how foreign education is evaluated, visit:

<http://www.usgs.gov/ohr/oars/quals/foreign.html>.

How to Apply

As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be fully vaccinated against COVID-19 and self-certify your vaccination status before your entry on duty date with the U.S. Geological Survey (USGS). The Department of the Interior (DOI) will provide additional information regarding what information or documentation will be needed and how you can request of USGS a legally required exception from this requirement.

Due to COVID-19, the USGS is currently in an expanded telework posture. If selected, you may be expected to temporarily telework, even if your home is located outside the local commuting area. Once employees are permitted to return to the office, you will be expected to report to the duty station listed on this announcement in accordance with the Department's reentry procedures provided by your Servicing Human Resources Office. At that time, you may be eligible to request to continue to telework one or more days per pay period depending upon the terms of the DOI's telework policy. *Can a FA have a computer.

Applications for this vacancy must be submitted to the point of contact listed above via email BEFORE 11:59 PM **January 14 EST** Time on the closing date of this announcement. If you fail to submit a complete application, you will not be considered for this position. Requests for extensions will not be granted.

Benefits

Temporary appointees expected to work at least 130 hours per month for at least 90 days will be eligible to enroll in a [Federal Employee Health Benefits \(FEHB\)](#) plan. Individuals eligible under this rule receive the full government contribution to their premiums regardless of work schedule and will also be eligible to participate in the [Flexible Spending Accounts](#) and [Federal Long Term Care Insurance Program](#). Temporary appointees are not covered by the Federal Employee Retirement System and are ineligible for Federal life, dental, or vision insurance.

Other Information

--Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire non-citizens only in very limited circumstances where there are no qualified citizens available for the position.

--USGS employees are subject to Title 43, USC Section 31(a) and may not: (a) have any personal, private, direct or indirect interest in lands or mineral wealth of lands under survey; (b) have any substantial personal, private, direct or indirect interests in any private mining or mineral enterprise doing business with the United States; or (c) execute surveys or examinations for private parties or corporations.

--DOI uses E-Verify to confirm the employment eligibility of all newly hired employees. To learn more about E-Verify, including your rights and responsibilities, please visit www.dhs.gov/E-Verify.

--The application contains information subject to the Privacy Act (P.L. 93-579, 5 USC 552a). The information is used to determine qualifications for employment, and is authorized under Title 5, USC, Section 3302 and 3361.

--The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

-- Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

--If you misrepresent your experience or education, or provide false or fraudulent information in or with your application, it may be grounds for not hiring you or for firing you after you begin work. Making false or fraudulent statements also may be punishable by fine or imprisonment.

-- If you are a male applicant born after December 31, 1959, you must certify that you have registered with the Selective Service Law.